

**SUMMARY STATEMENT, NIS PROGRAM**

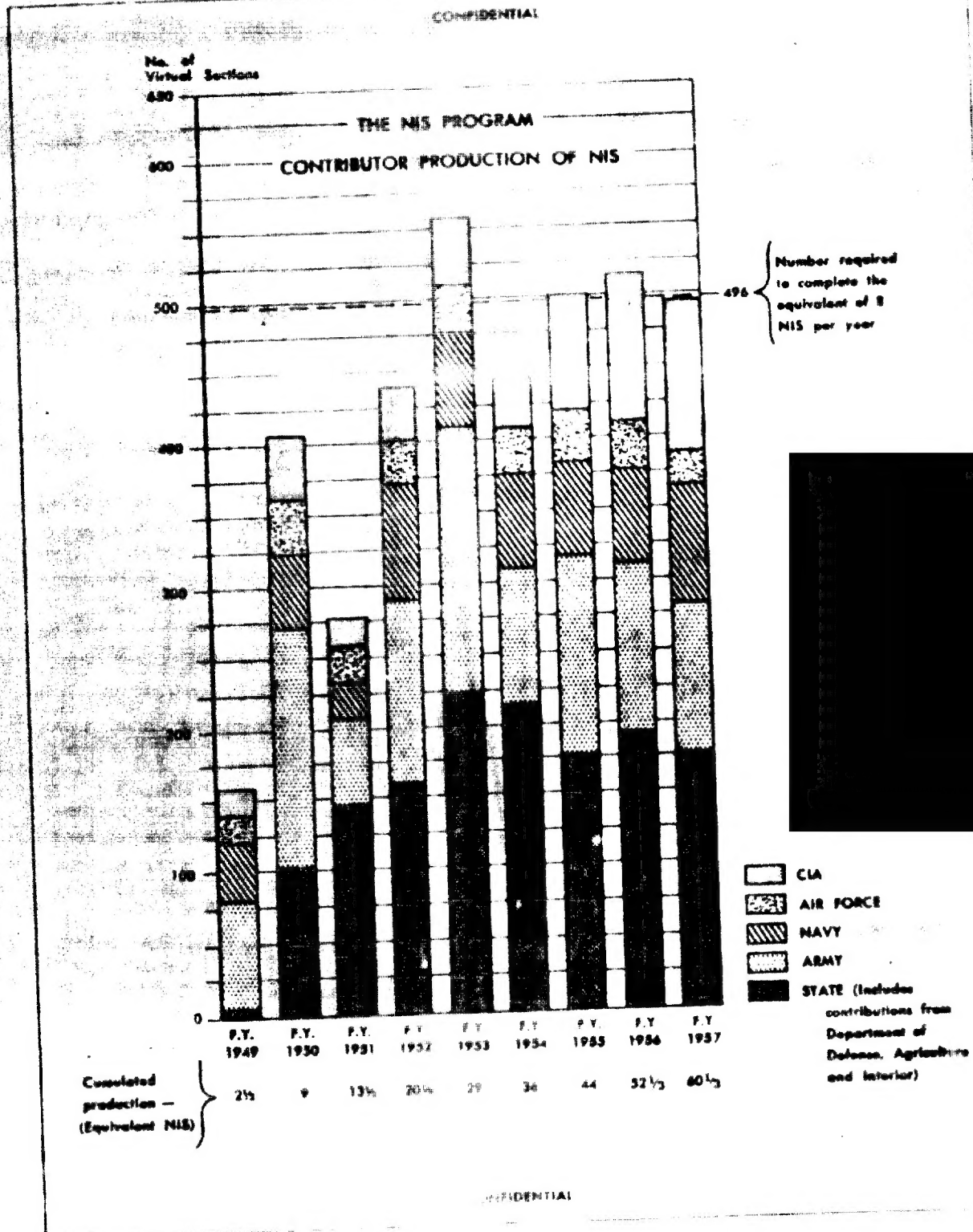
The NIS Program is a service of coordination of CIA has the responsibility for coordinating activities of the more than 40 contributing agencies to his responsibilities for editing, publishing, and distributing the NIS. (NSCIC No. 3, para. 1a. 5) An inter-agency committee consisting of representatives of the IAC agencies is responsible for the carrying out of NSCIC No. 3. The NIS is produced by and are the representatives of the heads of their respective departments. The JCS coordinates the priorities for production of the NIS from a memorandum for the DCI from the JCS. V. E. Negoe, Brigadier General, USMC, who is the Director for Intelligence of the Joint Staff:

"3. The Joint Staff recognizes the necessity for curtailing the production from 15 NIS to approximately the equivalent of 8 NIS per Fiscal Year because of the reduced production capabilities of certain contributing agencies as mentioned in paragraph 3 of reference a." (not avail.) "Accordingly it is considered that the Joint Staff requirements for NIS must conform to the production capabilities indicated above."

The requirement for approximately 8 NIS per year (500 equivalent sections) has remained constant since 1950.

Reaffirmation of the need for and worth of the NIS Program is also contained in the report to the Congress on intelligence activities by the Clark Task Force of the Hoover Commission which states:

"The National Intelligence Survey is an invaluable publication which provides the essential elements of basic intelligence on all areas of the world. While its production involves an extensive and expensive effort, all members of the Intelligence community derive an immediate benefit from the contributions they make to it and profit from the final product. There always will be a continuing requirement for keeping this survey up-to-date." - Intelligence Activities, page 68.



ILLEGIB

## UNEVEN SUBMISSION OF NIS CONTRIBUTIONS

### Production for FY 1955

4. After a slow start, NIS production showed remarkable recovery during the second half of the year which resulted in full attainment of the JCS requirements of eight equivalent NIS. A total of 500 sections was produced during the year, an increase of some 57 sections over the previous year's production. To a large degree this increase is an indication of the extra effort being put into Chapter I production. It is evident that all agencies assigned much greater emphasis to NIS production during the last quarter of the year, with nearly half of the total year's production occurring during this short period. This is unfortunate from the review, editing, and publication viewpoint since it creates a heavy logjam of work which takes unusual efforts and much overtime to remedy. Moreover, it results temporarily in considerably longer delays before the intelligence can be gotten into the hands of the users. Of even greater concern is the tendency of contributors to compromise with qualitative standards under the pressure placed upon them to meet the end-of-the-year deadline. More even distribution of production effort throughout the year would greatly improve the situation.

From the Annual Report of the NIS Program - Fiscal Year 1955

### Major Developments in Fiscal Year 1956

6. A total of 514 sections was produced in Fiscal Year 1956, which actually exceeded the JCS annual requirements of eight equivalent NIS. The contributing agencies attained 98% of NIS scheduled commitments for a unique record of accomplishment. This reflects not only more realistic scheduling but, more importantly, better interagency coordination and control procedures. However, there was again evident a high production peak towards the end of the year, which creates a heavy review overload and results in unacceptable delays in the processing and disseminating of the finished intelligence. More importantly, intelligence quality suffers under such last-minute production pressure. The NIS Committee is directing primary attention to this problem of developing a more balanced production effort throughout the year.

From the Annual Report of the NIS Program - Fiscal Year 1956

TABLE D

Over-all NIS Production

3. However, the lack of timeliness in the submission of contributions again detracted from the excellence of the quantitative production achievement. In FY 1957 defections from schedule by contributors earlier in the year left over half of the 494 sections outstanding at the start of the fourth quarter, and almost one-third of the total year's production was still outstanding at the beginning of the last month. By extraordinary effort all contributors except the Department of State overcame their earlier defaults and fulfilled completely or in large part their production commitments for the year. However, this resulted in the build-up of a work backlog of serious proportion in the Office of Basic Intelligence, CIA, which is staffed to process NIS on a reasonably timely basis only if the contributions are submitted at a relatively uniform rate throughout the year as provided for by the schedule. Many months, and a heavy overtime schedule, will be required to bring the workload back to a level at which contributions can be processed within a reasonable time span. During that period serious delays in the review and processing of many of the contributions are unavoidable.

From the Annual Report of the NIS Program - Fiscal Year 1957

~~CONFIDENTIAL~~

C O P Y

Transmittal Letter dated 15 August 1957

TO: Brigadier General John F. Cassidy  
Staff Director  
President's Board of Consultants  
on Foreign Intelligence Activities

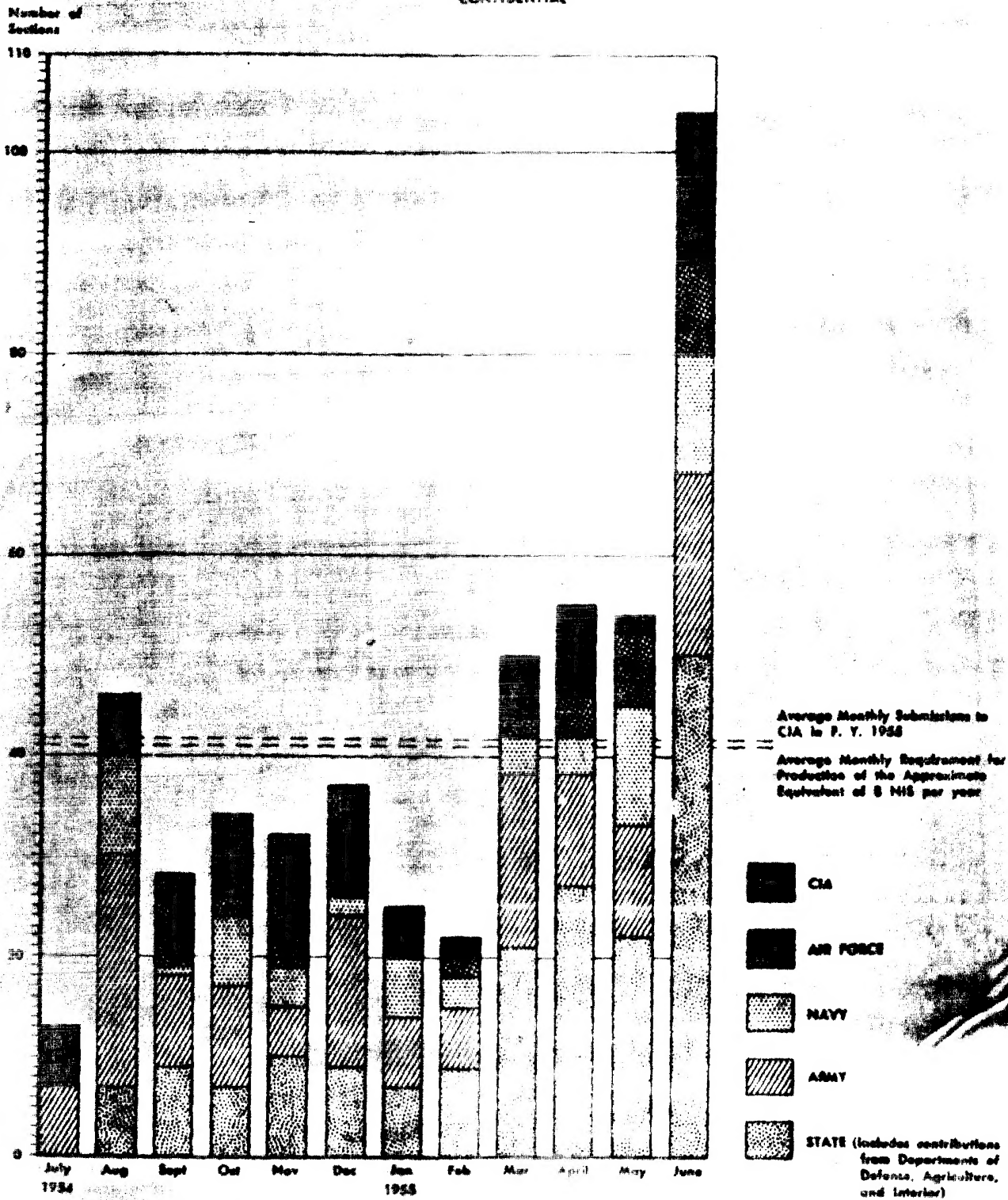
SUBJECT: Annual Report of the NIS Program

3. In summary this has been a year of solid accomplishment characterized by excellent interagency support and coordination and reflecting a gradual improvement in collection, guidance, and acquisition, better administrative controls, and more efficient interagency procedures. However, NIS production effort remains unbalanced to a serious degree in that the great bulk of the production is completed at the end of each year.

ROBERT AMORY, JR.

The DD/I Administrative Officer states that a copy of this went to the IAC.

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CONTRIBUTOR PRODUCTION OF NIS  
BY MONTH, F. Y. 1955

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No. of Sections

140

120

100

80

60

40

20

0

THE NIS PROGRAM  
CONTRIBUTOR PRODUCTION OF NIS  
BY MONTH, F.Y. 1956

July  
1955

Aug

Sept

Oct

Nov

Dec

Jan  
1956

Feb

Mar

Apr

May

June



CIA



AIR FORCE



NAVY



ARMY

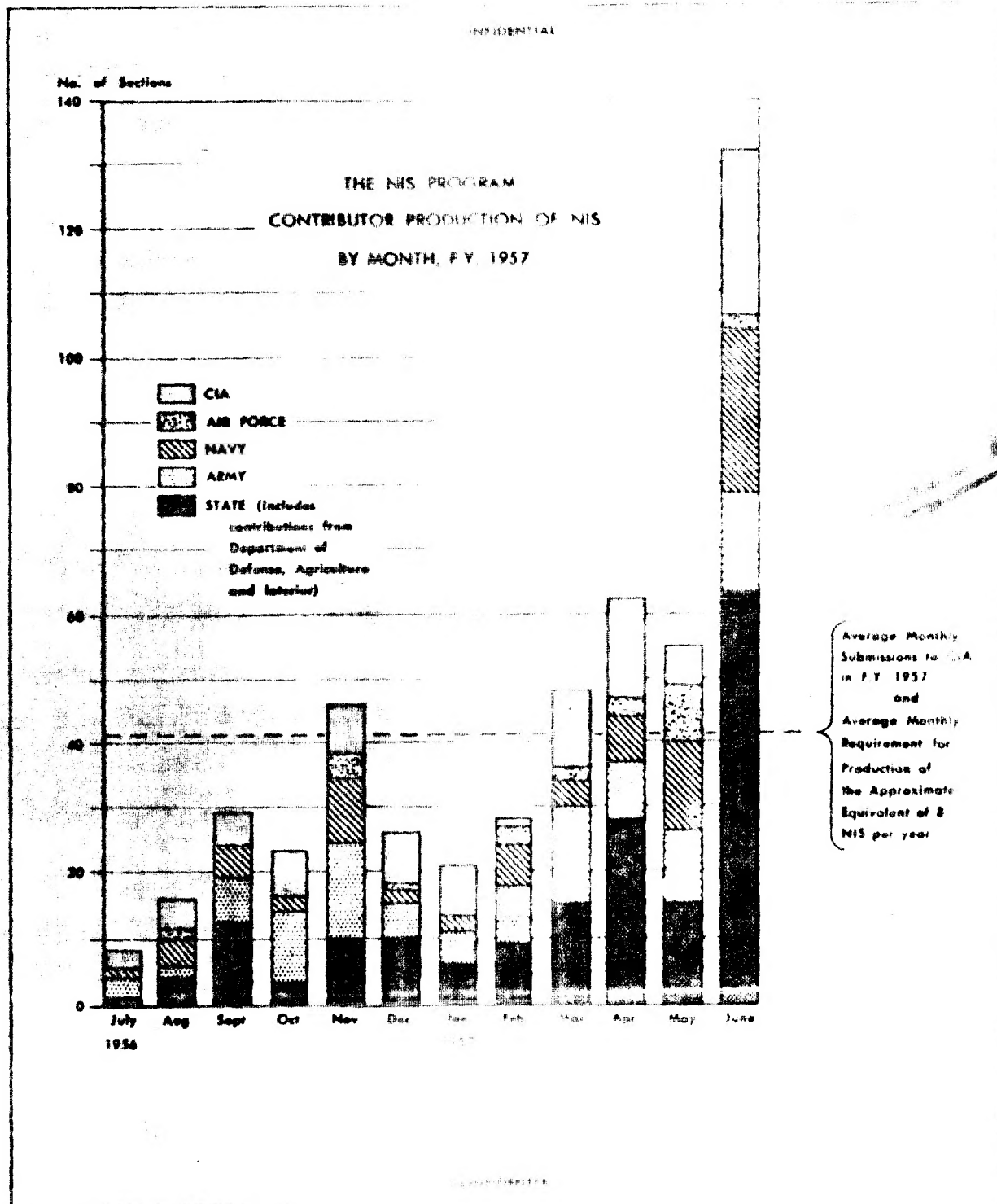


STATE (includes  
contributions from  
Department of  
Defense, Agriculture  
and Interior)

Average Monthly  
Submissions to CIA  
in F.Y. 1956

Average Monthly  
Requirement for  
Production of  
the Approximate  
Equivalent of 5  
NIS per year

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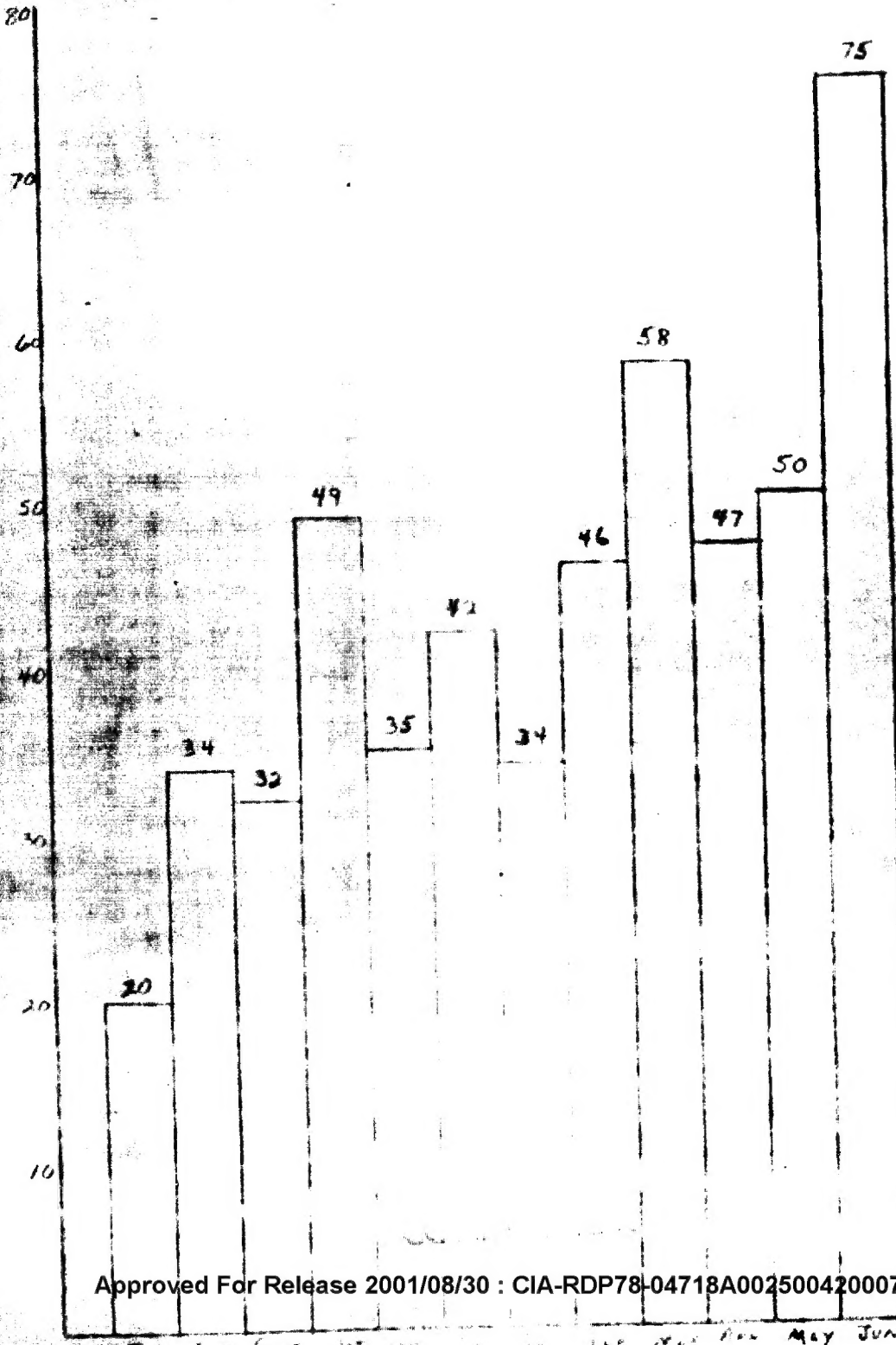
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TENTATIVE NIS PRODUCTION SCHEDULE

FY 1957

21 FEBRUARY '56

NUMBER OF  
SECTIONS

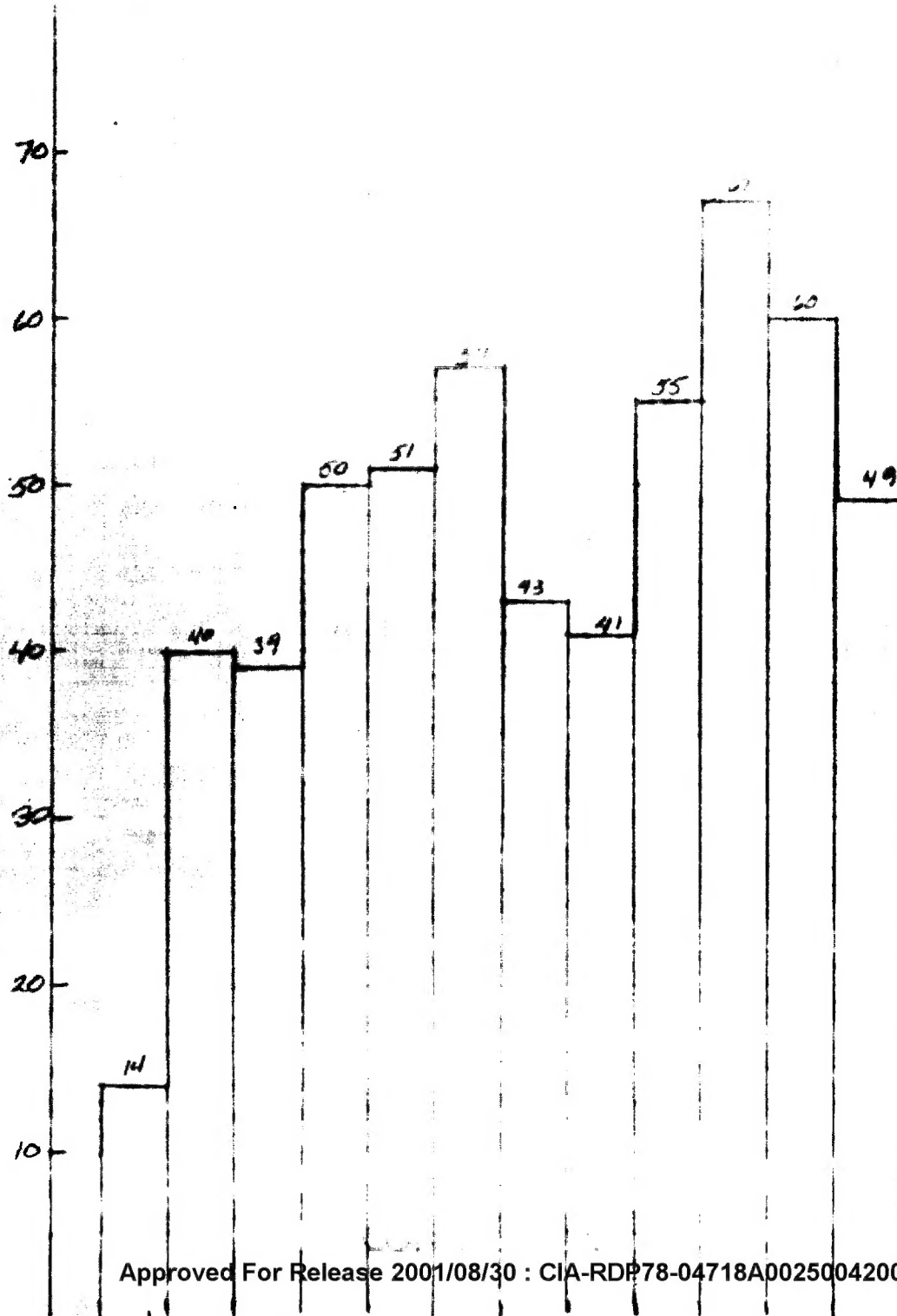


# NIS PRODUCTION SCHEDULE

FY 1958  
21 JAN 58

CONFIDENTIAL

No. of  
Sections



13 February 1958

**MEMORANDUM FOR:** Director of Logistics

**SUBJECT:** NIS Printing Situation

**REFERENCES:**

- (a) Memorandum from Assistant Director for Basic Intelligence to Director of Logistics, dated 23 July 1957, same subject
- (b) Memorandum from Director of Logistics to Assistant Director for Basic Intelligence, dated 29 July 1957, same subject

1. I have just reviewed the NIS printing situation for the past six months and find the printing backlog of 31 December 1957 to be 214 sections as compared with 140 sections on 30 June 1957 (reference (a)). I also noticed that the average printing time per section has increased from 73 days for the January-June period to 114 days for the past six months ending 31 December 1957.

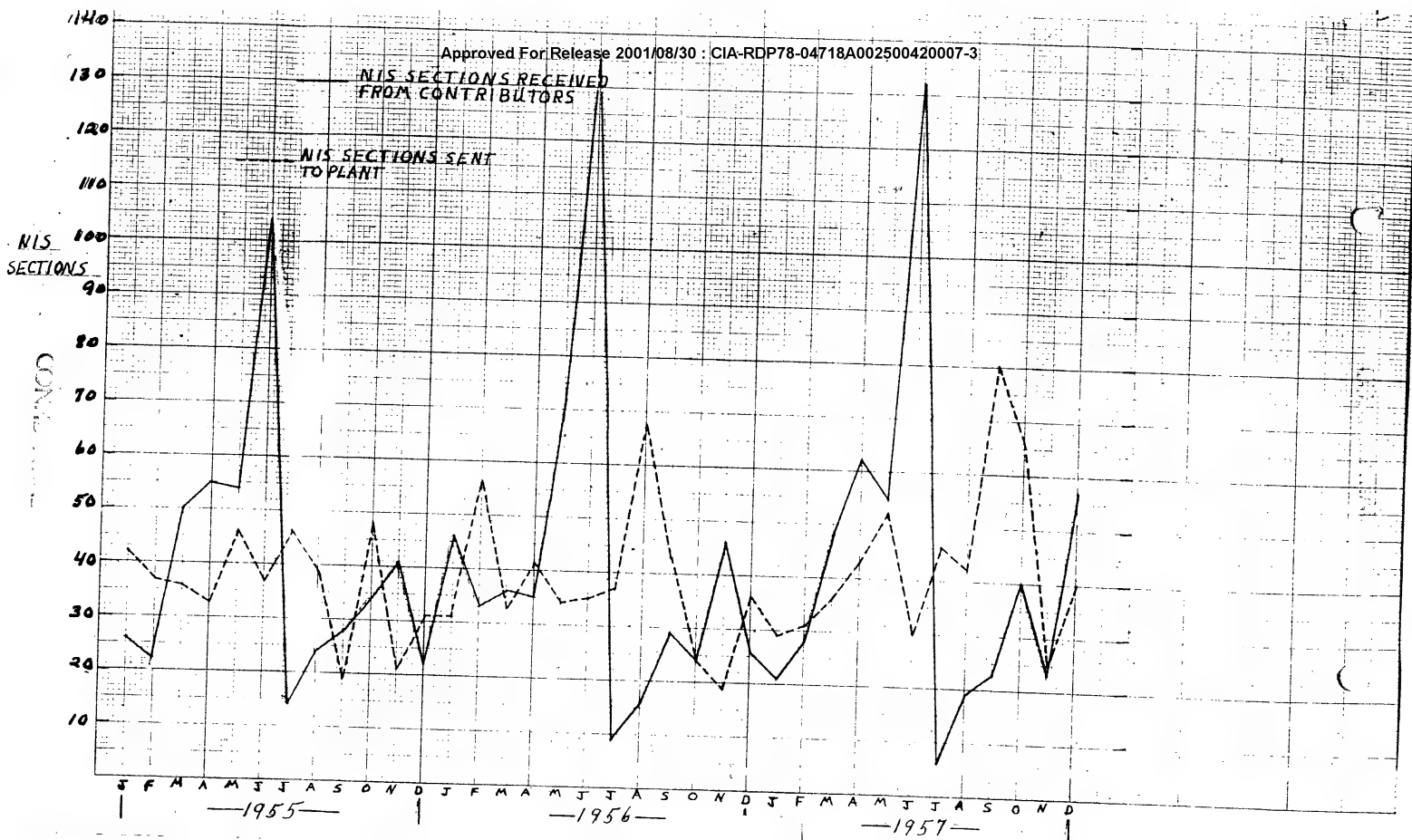
2. Upon receipt of reference (b), [redacted] Publication Division, OBI, consulted with [redacted] Chief, Printing Services Division, OL, and worked out procedures to implement such of your recommendations as could feasibly be done. It should be noted that such fluctuations as have occurred in the flow of NIS material to the Administration Building Plant should not seriously have affected the present printing situation because the increasing backlog awaiting printing should have permitted uninterrupted use of your full printing capabilities.

3. I am aware of your continued efforts to improve the NIS printing situation, and note that considerable progress was made this past month in turning out NIS sections. I believe, however, that no satisfactory solution of this problem is possible without an increase in the staff of the Administration Building Plant to the level that was maintained under GPO administration.

[redacted]  
Assistant Director  
Basic Intelligence

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	<u>Number of Sections</u>		
	<u>Sent</u>	<u>Pub.</u>	<u>Backlog</u>
<u>1955</u>			
January	42	60	151
February	37	34	154
March	36	23	167
April	33	85	115
May	46	36	125
June	37	49	113
July	46	10	149
August	39	49	139
September	19	39	119
October	48	33	134
November	21	32	123
December	31	50	104
<b>Totals</b>	<b>435</b>	<b>500</b>	<b>1593</b>
<b>Av. per month</b>	<b>36.2</b>	<b>41.6</b>	<b>132.7</b>

<u>1956</u>			
January	31	36	99
February	56	36	119
March	33	49	103
April	41	35	109
May	34	38	105
June	35	55	85
July	37	31	91
August	67	16	158
September	43	22	179
October	24	60	143
November	19	50	112
December	36	57	91
<b>Totals</b>	<b>456</b>	<b>485</b>	<b>1394</b>
<b>Av. per month</b>	<b>38</b>	<b>40.4</b>	<b>116</b>

<u>1957</u>			
January	29	21	99
February	31	17	113
March	36	34	115
April	43	24	134
May	52	38	148
June	30	35	143
July	46	11	178
August	42	49	171
September	80	27	224
October	66	68	222
November	25	36	211
December	40	37	214
<b>Totals</b>	<b>520</b>	<b>391</b>	<b>1972</b>
<b>Av. per month</b>	<b>43.3</b>	<b>33</b>	<b>164</b>



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Unit      of Material  
Sub.      Backlog

1955

January	3,329	5,768	25,861
February	5,063	5,297	23,401
March	6,451	5,341	20,167
April	7,251	5,007	20,777
May	7,975	3,113	19,041
June	4,361	3,601	23,903
July	4,326	3,277	22,663
August	4,786	6,290	23,712
September	2,939	5,179	22,208
October	3,713	3,400	16,268
November	2,835	3,852	16,581
December	5,407	5,001	15,784
<b>Totals</b>	<b>60,477</b>	<b>70,143</b>	<b>250,366</b>
<b>Av. per month</b>	<b>5,029.7</b>	<b>5,834</b>	<b>20,863.8</b>

1956

January	3,731	5,421	13,704
February	3,960	5,425	14,839
March	5,381	5,752	13,438
April	3,973	4,581	14,863
May	3,661	5,411	14,963
June	5,106	5,605	11,403
July	4,354	4,231	11,526
August	7,277	2,170	16,633
September	3,957	5,349	18,751
October	3,944	7,019	15,516
November	3,731	7,012	12,235
December	5,834	5,102	10,927
<b>Totals</b>	<b>56,569</b>	<b>61,426</b>	<b>168,818</b>
<b>Av. per month</b>	<b>4,714</b>	<b>5,110.5</b>	<b>14,068</b>

1957

January	3,060	3,899	10,688
February	4,781	2,165	12,906
March	6,210	4,395	14,261
April	4,705	2,227	16,739
May	6,963	3,356	18,351
June	4,831	4,309	18,873
July	4,556	2,266	21,165
August	5,283	3,306	21,142
September	11,280	5,610	26,812
October	10,611	9,027	28,395
November	4,735	4,232	28,690
December	4,216	5,617	29,291
<b>Totals</b>	<b>71,638</b>	<b>53,267</b>	<b>247,321</b>
<b>Av. per month</b>	<b>5,969.8</b>	<b>4,438.9</b>	<b>20,610</b>

TAB H



C-O-P-Y

CONGRESS OF THE UNITED STATES  
Joint Committee on Printing

16609

January 4, 1957

My dear Sir:

Pursuant to your request of December 15, 1956 for authority to transfer the Government Printing Office-State Service Office to the Central Intelligence Agency, this is to advise you that the Joint Committee on Printing approves that action.

You are further advised that this approval is contingent upon the complete observance of all the conditions set forth and agreed to, respectively, in your letter of November 19, 1956 to the Public Printer and his reply of December 5, 1956.

The Joint Committee on Printing requests that it be kept advised concerning the steps involving the transfer, as well as its final consummation.

Very truly yours,

/s/ Carl Hayden

Chairman

The Director  
Central Intelligence Agency  
Washington, D. C.

cc: Atomic Energy Commission  
Government Printing Office  
Department of State

TAB I  
1

C-O-P-Y

C O P Y

DD/S  
56-4143

Executive Registry  
8-3610

UNITED STATES GOVERNMENT PRINTING OFFICE

WASHINGTON 25, D. C.

OFFICE OF  
THE PUBLIC PRINTER

December 5, 1956

Hon. Allen W. Dulles  
Director  
Central Intelligence Agency  
2430 E Street, N.W.  
Washington 25, D.C.

Dear Mr. Dulles:

Your letter of November 19, 1956, proposes the transfer to the Central Intelligence Agency of the Government Printing Office printing plant located in your administrative building.

The language of the proposed transfer is satisfactory to me and I hereby concur in and recommend approval by the Joint Committee on Printing of the proposal contained in your letter of November 19, 1956, supported by Annexes A, B, and C. Please note that I have added approximately 357 items of machinery and equipment to Annexes A and C. All of these items have been fully depreciated except item K6480 in Annex C, which is for a rack that was manufactured in 1955 with \$154.09 still remaining to be depreciated.

Subject to approval of the Joint Committee on Printing, and immediately thereafter, I suggest that representatives of the Central Intelligence Agency and the Government Printing Office apprise all employees of the subject printing plant of the plan to transfer control of the plant to the Central Intelligence Agency, at which time all employees might be urged to accept transfer to the Central Intelligence Agency to provide uninterrupted service by that plant. The approximately 70 employees who accepted assignment from the Government Printing Office since February 1, 1947, when the plant was placed under Government Printing Office management, should be advised of their prerogative to transfer to the Central Intelligence Agency rolls or return to the Government Printing Office. This would be in keeping with the policy of the Government Printing Office to insure that employees who were requested to accept assignment to the subject printing plant have their interests fully protected by the Government Printing Office.

20

Hon. Allen W. Dulles

-2-

It is my opinion that the interests of the Government will be served best by transferring the operations of this plant to the Central Intelligence Agency in view of the impending relocation and your plan to consolidate this plant with other printing units now operated by your Agency.

Sincerely,

**RANDOLPH BLATTENBERGER**  
Public Printer

**Attachments:**

Annex A (20 sheets)  
Annex B (1 sheet)  
Annex C (8 sheets)

November 19, 1956

Honorable Raymond Blattenberger  
The Public Printer  
Government Printing Office  
Washington 25, D. C.

Dear Mr. Blattenberger:

In accordance with my letter to you dated July 4, 1956, and your reply thereto dated July 9, 1956, representatives of the Government Printing Office and the Central Intelligence Agency have thoroughly discussed the proposed transfer to the Central Intelligence Agency of the Government Printing Office printing plant located in this Agency's Administration Building. General agreement has been reached and the following is therefore proposed for your concurrence and the approval of the Joint Committee on Printing:

a. Effective January 1, 1957, the Government Printing Office printing plant located at 2430 E Street, N. W., Washington, D. C., shall be transferred to and operated by the Central Intelligence Agency under the authority of Section 10 (a)(1) of Public Law 110, 81st Congress.

b. All printing equipment now in the plant which the Government Printing Office obtained from the predecessor operators of the plant shall be transferred to the Central Intelligence Agency without reimbursement therefor. A list of such equipment has been jointly prepared and is attached hereto as Annex A.

c. All printing equipment now in the plant which was purchased by the Central Intelligence Agency subsequent to assumption of administrative control of the plant by the Government Printing

C-O-P-Y

Honorable Raymond Blattenberger, GPO, Washington 25, D. C.

Office shall be transferred to the Central Intelligence Agency without reimbursement therefor. A list of such equipment has been jointly prepared and is attached hereto as Annex B.

d. All other printing equipment now in the plant which has been procured by the Government Printing Office shall be transferred to the Central Intelligence Agency and the Central Intelligence Agency shall reimburse the Government Printing Office in the amount representing the cost to the Government Printing Office less depreciation to January 1, 1957. A list of such equipment showing the reimbursement price of each piece of equipment has been jointly prepared and is attached hereto as Annex C.

e. All supplies, replacement parts, etc. (except those furnished by the Central Intelligence Agency), which the plant may have on hand or on order as of the effective date of the transfer shall be acquired by the Central Intelligence Agency at a price representing cost to the Government Printing Office.

f. The Central Intelligence Agency shall provide classified printing at cost to the Atomic Energy Commission, the State Department, and any other agency which heretofore has used the subject plant for classified printing to the extent that such service may have been previously furnished by the Government Printing Office. The Atomic Energy Commission and the State Department have been apprised of this proposed transfer and have interposed no objection thereto. The subject printing plant shall not perform any unclassified printing for the Central Intelligence Agency or for any other Government Agency, except upon waiver issued by the Government Printing Office, while operating in its present location. When the plant is merged with the Central Intelligence Agency's facilities in a single location no unclassified printing shall be performed by this printing plant except that type of printing which would normally be produced in a Government duplicating plant.

C-O-P-Y

Honorable Raymond Blattenberger, GPO, Washington 25, D. C.

g. The Central Intelligence Agency shall offer to these Government Printing Office employees presently employed in the plant the opportunity of transferring to and becoming employees of the Central Intelligence Agency.

h. The Government Printing Office shall retain on its rolls as its employees those personnel electing not to transfer to the Central Intelligence Agency, except that personnel on the rolls of the plant when administrative control was assumed by the Government Printing Office on February 1, 1947, or recruited subsequent to that date for specific assignment to the plant, shall not be accorded the option of remaining on the rolls of the Government Printing Office. Prior to the effective date of this transfer the Government Printing Office and the Central Intelligence Agency shall jointly prepare a list of personnel desiring to transfer to the Central Intelligence Agency.

i. The Central Intelligence Agency shall be responsible for obtaining personnel to replace those Government Printing Office employees who may elect not to transfer to and become employees of the Central Intelligence Agency. However, the Government Printing Office will, on requisition by the Central Intelligence Agency, detail for a period not to exceed six months and at their prevailing salary, such personnel as may be required until replacement personnel can be recruited, cleared, and entered on duty.

j. Upon the effective date of this transfer the Central Intelligence Agency shall have exclusive operating control of the printing plant.

k. The Central Intelligence Agency shall be responsible for obtaining agreement with the Atomic Energy Commission regarding clearance of Central Intelligence Agency personnel assigned to do the Atomic Energy Commission's classified printing referred to in paragraph f. above.

The Central Intelligence Agency is anxious to assure the transfer of this printing function with the least possible inconvenience to all concerned. To this end, I assure you that

Honorable Raymond Blattenberger, GPO, Washington 25, D. C.

we will cooperate with the customer agencies and the Government Printing Office to the fullest extent. This facility will therefore be available to the Government Printing Office for printing highly classified work for which your main plant may not be equipped. Further, this Agency intends to continue to rely on the Government Printing Office for its unclassified printing and for paper and supplies used in our printing facilities.

Sincerely,

/s/

Allen W. Dulles  
Director

Attachments:

Annexes A, B, and C

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<u>TIME PERIOD</u>	<u>NO. HIS SECTIONS</u>	<u>% TO TOTAL PRODUCTION</u>				<u>TOTAL</u>
		<u>% HIS</u>	<u>% CIA</u>	<u>% HIS &amp; CIA</u>	<u>% OTHER</u>	
1 Jan. - 31 Dec. 1955	499	--*	--*	80%**	20%**	100%
1 Jan. - 31 Dec. 1956	485	--*	--*	80%**	20%**	100%
1 Jan. - 31 Dec. 1957	397	81%	13%	94%	6%	100%

\* Figures not available

\*\* no firm figures are available.  
These percentages represent the best  
estimates of PEB.

ANALYSIS OF RELATIONSHIPS AMONG PERSONNEL ON DUTY,  
PRODUCTION, BACKLOGS, AND DEADLINES OR PRIORITIES.

AVERAGE FIGURES PER MONTH

<u>Order</u> <u>no.</u>	<u>STATINTL</u> <u>Personnel</u>	<u>SIS</u> <u>Production</u> <u>(Sections)</u>	<u>SIS</u> <u>Backlog</u> <u>(Sections)</u>	<u>Deadlines</u> <u>or</u> <u>Priorities</u> <u>(Sections)</u>	<u>Fiscal</u> <u>Resp.</u>
955		41.6	132.7	None	OHI
956		40.4	116	18	OHI
957		35	124	10	OL

TAB K

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